

# Credits Transfer Regulations

According to Chulalongkorn University's regulations, students who want to transfer grades (credits) earned from the exchange semester or study abroad are required to read the following instructions carefully:

1. Course Confirmation: Students must confirm their to-be-transferred courses through the BBA exchange registration system: <http://student-bba.cbs.chula.ac.th/Account/Login.aspx>. Fail to do it by the deadline, all courses listed on the transcript issued by partner universities will be transferred no matter it is equal to Chulalongkorn University's "C" or lower than "C". And students should not be allowed to change course confirmation after the deadline. Periods for course confirmation will be as follows:
  - **Fall:** 1 October - 30 November
  - **Spring:** 1 March – 30 April

This system is similar to withdraw period at Chula in which you are eligible to withdraw courses before the final exams.

2. Grade "C" or any equivalent from partner universities: It is a must that students earn a letter grade or any equivalent to "C" Chula from partner universities in order to get credits or courses transferred.
3. "S/U" on Chula transcript: The grades earned from partner universities will be recorded in Chula transcript as "S/U": "S" (Satisfactory), "U" (Unsatisfactory) instead of letter grades due to the different systems and standards of each universities. (No calculation for GPA will be happened.)
4. "U" on Chula transcript: Students earned a grade or any equivalent to a grade lower than "C" Chula from partner universities and already confirmed courses in the system, students will get credits or courses transferred as "U" on Chula transcript.
5. Students who received "U" in Chula transcript are unable to obtain a degree with honors.
6. Students who received "P" (Pass) or "S/U" instead of letter grade "C" or any equivalent to "C" from partner universities cannot get credits transfer at all.
7. Grading criteria will be different in partner universities. And based on grade meaning on the transcript or on the official documents from partner universities, here are some criteria to consider if the grade will be equivalent to our "C" Chula or not:
  - 7.1 "C" from the partner universities is exactly the same as our "C" Chula.
  - 7.2 Other grades which are equivalent to "C" in the U.S./North American Grading System.
  - 7.3 Other grades which are equivalent to "Fair".
  - 7.4 Other grades which are equivalent to "D" in the European Credit Transfer System: ECTS.
  - 7.5 The grade which is one level above the passing grade.
  - 7.6 If the assessment is different from the above, contact partner universities to obtain official documents and judgement from the Faculty of Commerce and Accountancy Board of Committee is the final.
8. Check here for [Partner University Grading System](#) which is also available on the BBA website. However, grading system in some universities may not be up-to-date. To avoid any problem in the future, students are strongly suggested to check or make sure with partner universities for the updated version when you arrive at partner universities. The updated version means the latest version of grading system that you will receive on the transcript.

### Sample of the Grading System for Maastricht University:

This university has a numeric grading system instead of letter grade.

Maastricht's Transcript		Grades to be shown on Chula Transcript
<b>Grade (Numeric grade)</b>	<b>Meaning</b>	<b>(transferred as "S" or "U" on Chula transcript)</b>
10	Exceptional	<p>According to the grading criteria mentioned in the number 7.5, <b>"a grade which is one level above the passing grade"</b> shall be applied for consideration. A grade <b>"5.5"</b> or <b>sufficient</b> is considered a passing grade for Maastricht or considered as <b>"D"</b> Chula. <b>"6.0"</b> is one level above the passing grade, so <b>"6.0"</b> will be equal to our <b>"C"</b> Chula. And it can be transferred back as <b>"S"</b> on Chula transcript.</p> <p><b>"5.5"</b> is just a passing grade and not equal to our <b>"C"</b> Chula. So, it cannot be transferred back and will receive <b>"U"</b> on Chula transcript if you confirm the course in the system.</p>
9.0 - 9.5	Excellent	
8.0 - 8.5	Very good	
7.0 - 7.5	Good	
<b>6.0 - 6.5</b>	<b>Satisfactory</b>	
<b>5.5</b>	<b>Sufficient</b>	
≤ 5.0	Insufficient	
Pass	Sufficient to exceptional	
Fail	Insufficient	

9. Students who fail to transfer credits from the exchange semester require to retake that course or any courses in the same category at Chulalongkorn University. For example, students who fail the course Money and Banking as a major elective course at the exchange semester and this course is not offered in the BBA Program when you come back, students can still either take 2604472 International Economics or 2604482 Fixed Income Security Analysis instead which are in the same category. This also can be applied for elective and free elective courses. Check course category from [Class Schedule](#) which is also available on the BBA website.
10. The courses withdrawn at the exchange semester will not be recorded in Chula transcript.
11. Course Equivalency/Mapping: Please check the list of courses that have already been mapped or approved here [Course Equivalency/Mapping](#). If you want to get a new course approved, you are suggested to search for course information from the partner university's website and send a course description, syllabus as well as the links to the BBA Office or the OIA Office for the course mapping process. It should take around a week to know the results which will be updated automatically on the website.
12. ECTS is the European credit system. One course from Europe should normally be awarded and varied from 1 to 10 ECTS. However, be reminded that 4 ECTS is the minimum for each course will be equivalent to our Chulalongkorn 3-credit course. While 3 ECTS is equivalent to our 2 credit-course. You can also combine 1 - 3 ECTS course to be our Chulalongkorn 3 – credit course only you want to transfer it back as a free elective course.
13. Chula prerequisite: Some courses require prerequisite so that you are eligible to take the continued courses. For example, you must pass the course "Business Finance" at Chula before you take the course "Current Issues in Finance" (check prerequisite from [Intake Manual & Course Structure](#) for your own batch). Otherwise, credits or courses earned from partner universities cannot be transferred or it can be transferred as a free elective course only.

14. According to our regulations, 22 credits per semester is a maximum. In general, number of courses that you can take from exchange semester is 4 – 5 and it is also depending on the partner university's regulations as well. Students will normally be allowed to take 30 ECTS in Europe or a few more with a permission only from partner universities.

You are suggested to take courses according to the sequence mentioned in the Intake Manual & Course Structure. It is also possible if you need to adjust or switch the sequences in order to fit your whole plan for exchange semester. But you need to be careful about the following issues:

1. Chulalongkorn prerequisites
  2. Time conflicts if you have to take courses outside course structure of your own batch. So, you need to contact the BBA Office in advance for suggestions or proper solutions when you come back from exchange semester.
15. Study Plan: For smooth course selection in your study plan, you are suggested to select 4-5 courses. It can be from the modes Major, Major Elective, Elective or Free Elective courses. In case that you cannot really find any courses, you may select 2 Free Elective courses as the maximum. You do not need to get approval for course equivalency/Mapping for free elective courses. In addition, you are recommended to get a few more courses as the back up in case that the following unknown situations will be happened when you arrived at partner universities:
1. Course full
  2. Time conflict
  3. Course cancel (no longer open anymore)
  4. Your prerequisites does not meet the requirements of partner universities.
  5. Number of credit has been changed which is less than 3 credits.

Download here [Form Study Plan](#)

You are suggested to prepare at least 3 study plans and get them signed by the BBA Office or OIA in advance or before you submit an online exchange application.

Course Modes/Categories	4 Fields or Areas or Majors of Study	
	1. International Business (IB) 2. Financial Analysis & Investment (FIN) 3. Brand & Marketing Management (BM)	4. Accounting (ACCTG)
	Number of credits in Total for Graduation (Mostly are 3 credits each course except Law and some English courses, and etc.)	
General Courses	31	31
Core Courses	56	59
Field of study Courses (Major Courses)	33	30
Field of study Elective Courses (Major Elective Courses)	6	6
Elective Courses	6	6
Free Elective Courses	6	6
<b>Total</b>	<b><u>138</u></b>	<b><u>138</u></b>

16. For any enquiry please contact the BBA Office or Business School OIA Office.